



REPUBLIC OF THE PHILIPPINES
PROVINCE OF ZAMBALES
LOCAL GOVERNMENT UNIT OF IBA
BIDS AND AWARDS COMMITTEE

Invitation to Bid (IB) for:

**“SUPPLY AND DELIVERY OF OFFICE AND JANITORIAL SUPPLIES
FOR VARIOUS SCHOOLS OF DEPED IBA DISTRICT”**

1. The **LOCAL GOVERNMENT UNIT OF IBA, ZAMBALES**, through the **SPECIAL EDUCATION FUND**, intends to apply the sum of **TWO HUNDRED SEVENTY-FIVE THOUSAND FOUR HUNDRED SIXTY-SEVEN PESOS AND 00/100 (₱275,467.00)**, being the Approved Budget for the Contract (ABC) to payments under the contract for **“SUPPLY AND DELIVERY OF OFFICE AND JANITORIAL SUPPLIES FOR VARIOUS SCHOOLS OF DEPED IBA DISTRICT” (GOODS 2025-12)**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **LOCAL GOVERNMENT UNIT OF IBA, ZAMBALES** now invites bids for the above Procurement Project. Delivery of the Goods is required within the **prescribed period in accordance with the terms specified in Section VI (Schedule of Requirements)** from the issuance of Notice to Proceed. Bidders should have completed, within three (3) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using non-discretionary **“pass/fail”** criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
4. Interested bidders may obtain further information from **LOCAL GOVERNMENT UNIT OF IBA, ZAMBALES** and inspect the Bidding Documents at the address given below from **10:00 AM to 4:00 PM**.
5. A complete set of Bidding Documents may be acquired by interested bidders on **June 10, 2025 to June 16, 2025 4:00 PM** at **Office of Bids and Awards Committee, 3rd Floor, New Municipal Hall, Dirita, Iba, Zambales** and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Five Hundred Pesos (₱500.00)**. The Procuring Entity shall allow the bidder to present its receipt of payment for the bid document fees during the bid opening schedule of the project.

Pre-Bid Schedule

1. The discretion of the **BIDS AND AWARDS COMMITTEE OF THE LOCAL GOVERNMENT UNIT OF IBA, ZAMBALES** is to no longer hold a Pre-bid Conference. Justifying this discretion with the Guidelines of the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184 Section 22.1, “contracts to be bid with an ABC of less than One Million Pesos (₱1,000,000.00), pre-bid conferences may be conducted at the discretion of the BAC”.

Bid Submission Schedule

2. Bids must be duly received by the BAC Secretariat through manual submission at the office address **Office of Bids and Awards Committee, New Municipal Hall, Dirita, Iba, Zambales** on or before **June 17, 2025 2:00 P.M.** Late bids shall not be accepted.
3. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 16.

Bid Opening Schedule

4. Bid opening shall be on **June 17, 2025 2:00 P.M.** at **Office of Bids and Awards Committee, 3rd Floor, New Municipal Hall, Dirita, Iba, Zambales.** Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
5. The **LOCAL GOVERNMENT UNIT OF IBA, ZAMBALES** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised Implementing Rules and Regulations (IRR) of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
6. For further information, please refer to:

JOSEPHINE E. CALIMLIM

BAC Head Secretariat

Tel. No.: 047-307-2327

lguiba2021@gmail.com

7. You may visit the following websites:

For downloading of Bidding Documents:

<http://ps-philgeps.gov.ph/home/index.php/bid-opportunities/bidding-documents>



SENEN A. BANGUG
BAC Chairman