

Republic of the Philippines
MUNICIPALITY OF IBA
Province of Zambales



OFFICE OF THE SANGGUNIANG BAYAN

EXCERPT FROM THE JOURNAL OF THE 24TH REGULAR SESSION OF THE 13TH SANGGUNIANG BAYAN OF IBA, ZAMBALES HELD ON **DECEMBER 16, 2025** AT THE MUNICIPAL SESSION HALL.

PRESENT:

HON. JOAN D. BALLESTEROS-ALBA, Vice Mayor and Presiding Officer

SANGGUNIANG BAYAN MEMBERS

HON. MARGIE M. NOVENO
HON. CARL ERIC B. RICO
HON. EDISON E. MARTINEZ
HON. SALVADOR R. REDONDO
HON. RAEDAG A. VILLAMIN JR.
HON. PAULO A. FORTIN
HON. EDGAR C. PAYUMO
HON. ALIRE JOHN T. FALLORIN
HON. RICHARD N. REDONDO, Liga ng mga Barangay
HON. CARLOS MIGUEL R. VILLAMIN, SK Federation President

**ORDINANCE NO. 13-16
SERIES OF 2025**

AN ORDINANCE AUTHORIZING THE USE OF SAVINGS FROM PERSONNEL SERVICES IN THE AMOUNT OF SIX MILLION THREE HUNDRED FORTY-NINE THOUSAND PESOS (₱ 6,349,000.00) AS SUPPLEMENTAL BUDGET FOR THE GRANT OF A ONE-TIME SERVICE RECOGNITION INCENTIVE (SRI) OF ₱20,000.00 PER OFFICIAL AND EMPLOYEE AND GRATUITY PAY OF ₱7,000.00 PER CONTRACT OF SERVICE (COS) AND JOB ORDER (JO) PERSONNEL FOR FISCAL YEAR 2025, IN ACCORDANCE WITH ADMINISTRATIVE ORDER NOS. 39 AND 40, AND OTHER EXPENSES OF THE LOCAL GOVERNMENT UNIT OF IBA

***Sponsor: Hon. Margie M. Noveno
Chairperson, Committee on Appropriations and Accounts***

WHEREAS, His Excellency, President Ferdinand R. Marcos has issued Administrative Order Nos. 39 and 40 on December 11, 2025 for the grant of gratuity pay to contract of service (COS) and Job Order (JO) personnel in government and Service Recognition Incentive (SRI) to employees and officials in the government for fiscal year 2025, respectively;

WHEREAS, AO No. 39 authorizes the grant of a one (1) -time gratuity pay not exceeding ₱7,000.00 for fiscal year 2025 to contract of service (COS) and Job

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SB Member

MARGIE M. NOVENO
SB Member

Order (JO) personnel, who have rendered a total of at least four (4) months of actual satisfactory services, as stipulated in their respective contracts;

WHEREAS, AO No. 40 authorizes the grant of one-time Service Recognition Incentive (SRI) to employees in the Local Government Units (LGUs) in the amount of to be determined by the Sangguniang, but not exceeding ₱20,000.00;

WHEREAS, the Local Government Unit (LGU) of Iba has incurred a personnel services savings for fiscal year 2025 in the amount of Six Million Three Hundred Forty-Nine Thousand Pesos (₱6,349,000.00) for the grant of the aforementioned to qualified employees and officials in the LGU of Iba, Zambales for fiscal year 2025, and for Fuel Expenses of the LGU, including augmentation of donation;

WHEREFORE, on motion of SB Margie Maniquiz-Noveno, unanimously seconded, the Sangguniang Bayan of Iba, Zambales in session assembled;

RESOLVED AS IT IS HEREBY RESOLVED, to authorize as it hereby authorizes the use of personnel services savings in the amount of ₱6,349,000.00 as supplemental budget for the grant of a one-time Service Recognition Incentive (SRI) of ₱20,000.00 per official and employee and Gratuity Pay of ₱7,000.00 per Contract of Service (COS) and Job Order (JO) personnel for fiscal year 2025, in accordance with Administrative Order Nos. 39 and 40, and DBM Budget Circular Nos. 2025-3 and 4, issued on December 15 and 16, 2025, respectively, and for other expenses of the LGU.

Be it ordained by the Sangguniang Bayan of Iba, Zambales.

SECTION 1. The amount of Six Million Three Hundred Forty-Nine Thousand Pesos (₱6,349,000.00) from personnel savings of the Local Government Unit of Iba, Zambales, is hereby authorized to be used for the grant of a one-time Service Recognition Incentive (SRI) of ₱20,000.00 per official and employee and Gratuity Pay of ₱7,000.00 per Contract of Service (COS) and Job Order (JO) personnel for fiscal year 2025, in accordance with Administrative Order Nos. 39 and 40, and DBM Budget Circular Nos. 2025-3 and 4, issued on December 15 and 16, 2025, respectively and for other expenses of the LGU.

SECTION 2. STATEMENT OF SUPPLEMENTAL APPROPRIATIONS – the Personnel Services Savings in the amount of ₱6,439,000.00 shall be appropriated for the following:

Implementing Office	Particulars/ Purpose	AIP Ref No.	Object of Expenditure	Account Code	Amount
Personal Services					
Office of the Mayor	1. Provision of Service Recognition Incentive (SRI) for Officials and Employees		Service Recognition Incentive	5 01 02 990d	3,620,000.00

			Maintenance & Other Operating Expenses		
Office of the Mayor	2.	Provision of Gratuity Pay for Job order and Contract of Service Employees	Gratuity Pay for Job order and Contract of Service	5 02 99 990(28)	1,729,000.00
	3.	Augmentation of Fuel, Oil & Lubricants Expenses	Fuel, Oil & Lubricants Expenses	5 02 03 090	900,000.00
	4.	Augmentation of Donation	Donation	5 02 99 080	100,000.00
TOTAL SUPPLEMENTAL APPROPRIATION					6,349,000.00
UNAPPROPRIATED BALANCE					-

SECTION 3. The use/disbursement of this Supplemental Budget shall be governed by existing regulations and procedures prescribed by the DBM, COA and other concerned national agencies.

SECTION 4. This ordinance takes effects upon approval.

Enacted this 16TH day of December 2025.


MARGIE M. NOVENO
SB Member


CARLERIC B. RICO
SB Member


EDISON E. MARTINEZ
SB Member

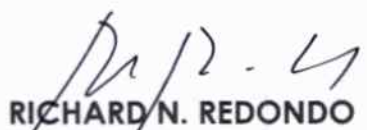

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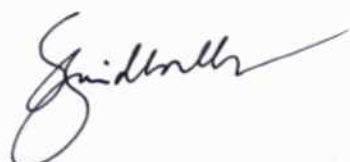

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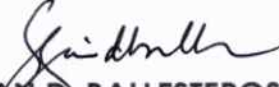

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CARLOS MIGUEL R. VILLAMIN
Ex-Officio Member
SKF President

CERTIFIED CORRECT:



JOAN D. BALLESTEROS-ALBA
Vice Mayor and Presiding Officer

ATTESTED:



NOLITO V. BASUL
Secretary to the
Sangguniang Bayan

APPROVED:



HON. IRENEA MANQUIZ-BINAN
Municipal Mayor

DATE: DEC 19 2025