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SB Member

Republic of the Philippines
MUNICIPALITY OF IBA
Province of Zambales



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PAULO A. FORTIN
SB Member

OFFICE OF THE SANGGUNIANG BAYAN

EXCERPT FROM THE JOURNAL OF THE 34TH REGULAR SESSION OF THE 13TH SANGGUNIANG BAYAN OF IBA, ZAMBALES HELD ON **MARCH 10, 2026** AT THE MUNICIPAL SESSION HALL.

[Signature]
EDGAR C. PAYUMO
SB Member

PRESENT:

HON. JOAN D. BALLESTEROS-ALBA, Vice Mayor and Presiding Officer

SANGGUNIANG BAYAN MEMBERS

- HON. MARGIE M. NOVENO
- HON. CARL ERIC B. RICO
- HON. EDISON E. MARTINEZ
- HON. SALVADOR R. REDONDO
- HON. RAEDAG A. VILLAMIN JR.
- HON. PAULO A. FORTIN
- HON. EDGAR C. PAYUMO
- HON. ALIRE JOHN T. FALLORIN
- HON. RICHARD N. REDONDO, LNB
- HON. CARLOS MIGUEL R. VILLAMIN, SKF

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EDISON E. MARTINEZ
SB Member

**ORDINANCE NO. 13-24
SERIES OF 2026**

AN ORDINANCE ESTABLISHING THE NUMBERING OF RESIDENTIAL AND COMMERCIAL BUILDINGS IN THE MUNICIPALITY OF IBA, ZAMBALES

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Author: SB Alire John T. Fallorin
Co-author: SB Margie M. Noveno
Sponsor: SB Edgar C. Payumo, Chairman
Committee on Urban Planning, Housing and Land Use

WHEREAS, given the growing population in the Municipality of Iba, the numbering of residential and commercial buildings is practical in locating inhabitants addresses and business establishments, for purposes of service delivery, planning and taxation;

WHEREAS, proper numbering of residential and commercial buildings is an identifier to eliminate people's confusion on the exact building, and residential establishments;

WHEREAS, the number to be assigned to houses and commercial buildings shall be used for convenience in finding and locating their addresses, and for

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necessary purposes to ensure public safety, emergency response and delivery of basic services;

NOW, THEREFORE, on motion of Hon. Alire John Fallorin, be it resolved to enact this Ordinance.

Be it ordained by the Sangguniang Bayan of Iba, Zambales.

Section 1. Title - This Ordinance shall be known as "An Ordinance Establishing the Numbering of Residential and Commercial Buildings in the Municipality of Iba, Zambales".

Section 2. Declaration of Policy - The Local Government Unit of Iba, Zambales shall regulate the numbering of residential and commercial buildings. This ordinance aims to ensure proper inventory, monitoring, and identification of residential and commercial buildings in the Municipality of Iba, Zambales.

Section 3. Legal Basis - This ordinance is enacted pursuant to the Philippine Standard Geographic Code (PSGC) as adopted by the Philippine Statistics Authority (PSA), which provides standardized geographic identifiers for localities to ensure uniformity in data collection, reporting, and database integration.

Section 4. Definition of Terms - As used in this Ordinance, the following terms shall mean:

- a. **Building Plate Number** - is the official identification number issued by the Municipality and displayed on a residential or commercial structure.
- b. **Residential Building** - any structure intended for human dwelling or habitation.
- c. **Commercial Building** - any structure used for business, trade or profit-generating activities.
- d. **Mixed used Building** - a structure used for both residential and commercial purposes.
- e. **Geo-tagging** - the process of recording coordinates of a building using GPS-enabled devices.
- f. **Permanent Structure** - any building intended for continuous long-term use

Section 5. Duty of the Barangay - All Barangay Government Units are hereby mandated to implement and plan the numbering of all residential and commercial buildings within their respective jurisdictions. Moreover, the Barangay LGU shall be authorized to distribute the building plate number, in coordination with the Office of the Mayor.

Section 6. System of Numbering

A. Sequential Numbering

Houses shall be numbered sequentially along each street, starting from a designated point such as the Barangay Hall or a major intersection.

The Barangay Hall shall be designated as Number 001.

Odd numbers shall be assigned to one side of the street and even numbers to the other.

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Public buildings (schools, churches, government offices) shall be included in the numbering.

B. Alpha-Numeric Code System

Each property shall follow an alpha-numeric building code designed as follows:

Format: A11-111

The first letter corresponds to the Barangay:

- A – San Agustin
- B – Amungan
- C – Bangantalinga
- D – Sto. Rosario
- E – Dirita-Baloguen
- F – Lipay-Dingin-Panibuatan
- G – Sta. Barbara
- H – Palanginan
- I – Zone 1
- J – Zone 2
- K – Zone 3
- L – Zone 4
- M – Zone 5
- N – Zone 6

The first two numbers represent the purok number, while the last three digits indicate the specific house or establishment.

Example: B03-023 – Barangay Amungan, Purok 3, 23rd establishment.

For properties within the same block, an additional lowercase letter will identify subunits (e.g., B03-023a, B03-023b).

C. Integration of the Philippine Standard Geographic Code (PSGC)

Each building plate shall include the official PSGC code of the Municipality of Iba and the corresponding barangay code for standardization and data consistency in local and national government databases.

Section 7. Phased Implementation – Within three (3) months from the effectivity of this Ordinance, the MPDO shall conduct a pilot implementation in the Poblacion area. Full implementation in all barangays shall be completed within two (2) years from the effectivity of this ordinance.

Section 8. Implementation and Responsibilities

A. Counting and Geo-Tagging

The MPDO, in coordination with the Municipal Engineering Office (MEO) and Barangay officials, shall conduct a complete geo-tagged inventory of all houses and establishments.

B. Assignment of Codes

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The MPDO shall assign the alpha-numeric codes and ensure alignment with the approved numbering scheme.

C. Inventory and Record-Keeping

A database containing the following fields shall be maintained by the MPDO:

- Code
- Barangay
- Purok
- Geo-tagged location
- Type of establishment
- Actual use
- Remarks

D. Plate Number Design and Layout

The building plate shall include:

- Alpha-numeric code
- Barangay name
- PSGC code
- Seal or logo of the Municipality of Iba

- E. Data Privacy use of Information** – All data collected under this Ordinance shall be used strictly for planning, taxation, emergency response, statistical reporting, and administrative purposes of the Municipality and shall ensure compliance with RA No. 10173 or the Data Privacy Act of 2012.

Section 9. Prohibited Acts – The following are the prohibited acts of residential and commercial owner:

- Refusal to install the official building plate number issued by the Municipality.
- Tampering, altering, defacing or removing the official building plate number.
- Unauthorized used or duplication of assigned building codes.

Section 10. Penalties – Anyone violating the provision of this Ordinance shall be penalized as follows:

- | | | |
|-------------------|---|--|
| a. First Offense | - | Written warning |
| b. Second Offense | - | Fine of Php 1,000.00 |
| c. Third Offense | - | Fine of Php 2,500.00 and/or non-renewal of their business permit |

Section 11. Fund - (a) Local Government Unit of Iba, Zambales shall appropriate funds for the procurement of building plate numbers; provided, however, that the purchase is made in accordance with existing budgetary and auditing rules and regulations. (b) No fee shall be charged for the assignment, registration or issuance of Municipal Plate numbers to residential and commercial buildings.

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SB Member

ALFREJO T. FALLORIN
SB Member

RICHARD N. REDONDO
Ex-Officio Member, LNB

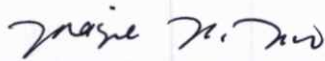
CARLOS MIGUEL R. VILLAMIN
Ex-Officio Member, SKF

Section 12. Separability Clause - If any provision of this Ordinance is found or declared to be invalid or unconstitutional, all other provisions hereof are not affected by such pronouncement and shall remain in full force and in effect.

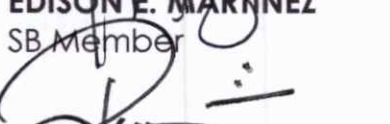
Section 13. Repealing Clause - All ordinances, rules and regulations or parts thereof, in conflict with or inconsistent to the provisions of this Ordinance are hereby repealed or modified accordingly.

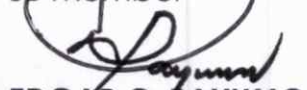
Section 14. Effectivity Clause - This Ordinance shall take effect immediately after fifteen (15) days from the date a copy thereof is posted on a bulletin board of the Municipal Hall of Iba, Zambales, and at least two (2) other conspicuous places in the Municipality of Iba, Zambales.

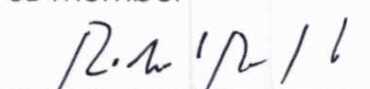
Enacted this 10TH day of March 2026.


MARGIE M. NOVENO
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EDISON E. MARTINEZ
SB Member


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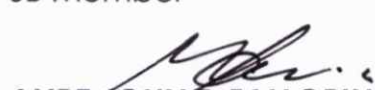

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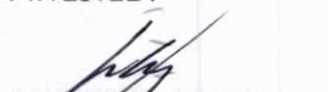

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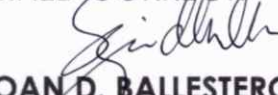

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CARLOS MIGUEL R. VILLAMIN
Ex-Officio Member
SK Federation President

ATTESTED:


NOLITO V. BASUL
Secretary to the
Sangguniang Bayan

CERTIFIED CORRECT:


JOAN D. BALLESTEROS-ALBA
Vice Mayor and Presiding Officer

APPROVED:


HON. IREENA MANQUIZ-BINAN
Municipal Mayor

DATE: MAR 24 2026